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|---|--|--|--|---|---|---|-----------|-----------------|--------------------|---------------|--|
| PERSONAL | | TODAY'S DATE _____ | | CONSULTANT / BRANCH _____ | | HOW DID YOUR HEAR ABOUT US? _____ | | | | | |
| NAME (LAST / FIRST / MIDDLE) _____ | | EMPLOYMENT INTEREST <input type="checkbox"/> TEMP <input type="checkbox"/> TEMP-TO-HIRE <input type="checkbox"/> DIRECT-HIRE <input type="checkbox"/> PART-TIME | | NO. OF DAYS AVAILABLE PER WEEK _____ | | POSITION DESIRED _____ | | | | | |
| ADDRESS (NO. / STREET) _____ | | NO. OF DAYS AVAILABLE PER WEEK _____ <input type="checkbox"/> MON. <input type="checkbox"/> TUES. <input type="checkbox"/> WED. <input type="checkbox"/> THURS. <input type="checkbox"/> FRI. | | SOCIAL SECURITY NUMBER _____ | | SALARY DESIRED _____ | | | | | |
| CITY _____ STATE _____ ZIP _____ | | IF A CAR IS NECESSARY FOR THE PERFORMANCE OF A JOB. ARE YOU A LICENSED DRIVER? <input type="checkbox"/> Yes <input type="checkbox"/> No | | CAN YOU ACCESS WORK SITES NOT SERVICED BY PUBLIC TRANSPORTATION? <input type="checkbox"/> Yes <input type="checkbox"/> No | | PRESENTLY EMPLOYED? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| HOME PHONE (_____) _____ | | BUSINESS PHONE (_____) _____ | | DO NOT WRITE IN THIS SECTION TYPING _____ ERRS. _____% APP. _____ D/E ALP. _____ ERRS. _____% ATT. _____ D/E NUM. _____ ERRS. _____% VERB. _____ ENGLISH _____ WP _____ READING _____ WP _____ LOGIC _____ WP _____ MATH _____ WP _____ | | | | | | | |
| EMERGENCY NO. (_____) _____ | | CONTACT NAME _____ | | | | | | | | | |
| CELLULAR PHONE (_____) _____ | | EMAIL _____ | | | | | | | | | |
| ARE YOU OVER 18 YEARS OF AGE? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | | | |
| | | | | | | | | | | | |
| EDUCATION | | SCHOOL / LOCATION | | COURSE / MAJOR | | CIRCLE LAST YEAR COMPLETED | | DEGREE RECEIVED | | | |
| HIGH SCHOOL | | | | | | 1 2 3 4 | | | | | |
| COLLEGE | | | | | | 1 2 3 4 | | | | | |
| GRADUATE SCHOOL / MILITARY / OTHER | | | | | | 1 2 3 4 | | | | | |
| EMPLOYMENT HISTORY • List present or most recent first <i>("See Resume" Not Acceptable. Complete in Detail.)</i> | | | | | | | | | | | |
| END DATE / / | | NAME OF COMPANY | | | YOUR POSITION/TITLE | | | STARTING SALARY | | ENDING SALARY | |
| START DATE / / | | ADDRESS | | | DUTIES/RESPONSIBILITIES | | | | | | |
| LENGTH OF EMPLOYMENT YRS. _____ MONTHS _____ | | COMPANY'S LINE OF BUSINESS | | | YOUR SUPERVISOR | | TELEPHONE | | REASON FOR LEAVING | | |
| HR CONTACT | | | | | DOES COMPANY USE STAFFING SERVICES? <input type="checkbox"/> YES <input type="checkbox"/> NO FOR WHAT PURPOSE? | | | | | | |
| END DATE / / | | NAME OF COMPANY | | | YOUR POSITION/TITLE | | | STARTING SALARY | | ENDING SALARY | |
| START DATE / / | | ADDRESS | | | DUTIES/RESPONSIBILITIES | | | | | | |
| LENGTH OF EMPLOYMENT YRS. _____ MONTHS _____ | | COMPANY'S LINE OF BUSINESS | | | YOUR SUPERVISOR | | TELEPHONE | | REASON FOR LEAVING | | |
| HR CONTACT | | | | | DOES COMPANY USE STAFFING SERVICES? <input type="checkbox"/> YES <input type="checkbox"/> NO FOR WHAT PURPOSE? | | | | | | |
| END DATE / / | | NAME OF COMPANY | | | YOUR POSITION/TITLE | | | STARTING SALARY | | ENDING SALARY | |
| START DATE / / | | ADDRESS | | | DUTIES/RESPONSIBILITIES | | | | | | |
| LENGTH OF EMPLOYMENT YRS. _____ MONTHS _____ | | COMPANY'S LINE OF BUSINESS | | | YOUR SUPERVISOR | | TELEPHONE | | REASON FOR LEAVING | | |
| HR CONTACT | | | | | DOES COMPANY USE STAFFING SERVICES? <input type="checkbox"/> YES <input type="checkbox"/> NO FOR WHAT PURPOSE? | | | | | | |

ADDITIONAL EMPLOYMENT-RELATED INFORMATION

Have you been convicted of any criminal offense, adjudication withheld (felony or misdemeanor), including drunk driving or drug related offense, which has not been annulled or sealed by a court? Yes No if "Yes," please describe in detail. (A conviction record will not necessarily be a bar to employment.) Failure to answer this question may result in termination of employment.

APPLICANT'S CERTIFICATION AND ACKNOWLEDGEMENT OF PAY RATE AND ASSIGNMENT TERMS.

IT IS VERY IMPORTANT THAT YOU READ AND UNDERSTAND THIS SECTION. IF YOU HAVE ANY QUESTIONS, PLEASE ASK A CAREERSUSA REPRESENTATIVE BEFORE YOU SIGN THIS APPLICATION.

I, _____, agree to report to CareersUSA for all work, including continuing and/or additional work, at any CareersUSA client company. Further, I understand that as a CareersUSA Staffing Associate I must perform all work in a satisfactory manner while on assignment for Career-sUSA and/or while placed at a Client of CareersUSA.

Although, the CareersUSA Team Representative may offer a position for an assignment at a specific hourly rate, I understand that I may receive minimum wage for each hour (less any applicable taxes) that I work at the Clients site for any of those hours in which I do not perform work in a satisfactory manner. Also, if I fail to show up for an assignment or I have unexcused absences or tardiness after I have already started my assignment, my hourly rate may be reduced to minimum wage.

I also agree that I will not accept employment with any of the CareersUSA client companies where I was assigned or interviewed for a period of six (6) months after leaving such assignment or interview, without a written release from CareersUSA. In the event that I do accept direct hire or temporary employment with such a CareersUSA client in the six (6) month period without a written authorization from CareersUSA, I agree to pay a separation fee as determined by the Separation Fee Schedule available from CareersUSA. This does not include situations where the client has paid a direct hire fee or has fully complied with its temp-to-hire arrangements.

Notwithstanding anything to the contrary in this certification, I realize that my employment is **at will**, and may be terminated at any time without prior notice and that there is no guarantee by CareersUSA of work or of assignment. Any assignment may be terminated or changed either by CareersUSA or the client company at the discretion of either for any reason. I agree that while on assignment at client company I will perform all work in a professional manner and abide by all of the rules and regulations established by the client company and CareersUSA and as set forth in the CareersUSA Staffing Associate Policies and Procedures handbook and all other communications distributed to Staffing Associates, which may be amended from time to time at the discretion of CareersUSA.

I promise that all information I have supplied in this application and/or in any other form, oral or written, is true and accurate. I understand that any misstated, misleading, incomplete or false information I have provided may result in rejection, withdrawal of an offer of employment or immediate discharge, whenever and however discovered. I make this promise because I understand that you will rely on my statements when making your decision whether to hire me.

I authorize CareersUSA to use all legal means to assess my qualifications for employment. I specifically authorize CareersUSA to contact anyone it deems appropriate to investigate or verify any information I have given, including conducting a criminal background check. I understand that I also may be required to undergo drug screening for certain assignments. I authorize all companies, educational institutions, persons, law enforcement agencies and former employees to release information they may have about me and I release these persons and entities, including CareersUSA from any liability and responsibility from doing so. I make this authorization in return for CareersUSA's consideration of me for employment.

Additionally, I agree to forever release, discharge, defend, indemnify and hold harmless CareersUSA its agents, servants, officers, shareholders, attorneys, directors, managers, representatives and employees to the fullest extent permitted by law from any claims, damages, losses, liens, liabilities, lawsuits, costs and expenses or any other charge or complaint filed with any agency arising out screening measures any my application for employment.

I authorize CareersUSA to supply my application and employment record, including but not limited to employment references, drug screenings, and criminal background results, to any prospective client where I may be assigned or government agency requesting this information.

I HAVE READ THE ABOVE AND FULLY UNDERSTAND ITS CONTENTS.

Signature _____ Date _____

DO NOT WRITE BELOW THIS LINE

INITIALS: 1-9 _____ W-4 _____ REFERRAL _____ ADS _____ REFERENCES _____ WOTC. _____ PROTH. _____

CAREERS USA IS AN EQUAL OPPORTUNITY EMPLOYER M/F-D/V